

As at 19 September 2008

## ICO MEETINGS (22 – 26 September 2008) PROVISIONAL PROGRAMME

<b>Monday 22 September</b>				
	<b>Room</b>	<b>Open to</b>	<b>Order of discussion for Agenda items/ Notes</b>	
08:45 – 09:45	Briefing meeting	ED's office	Restricted	Chairmen and invited Members only
08:45 onwards	Registration	Council Lounge	ICO Members and observers	Accreditation/registration of participants throughout the day
10:00 – 13:00	Council	Council chamber	ICO Members and observers	<ol style="list-style-type: none"> <li>1. Draft Agenda and schedule of meetings</li> <li>2. Admission of observers</li> <li>3. Votes and credentials</li> <li>3.1 Votes in the Council for coffee year 2007/08</li> <li>3.2 Initial distribution of votes for coffee year 2008/09</li> <li>4. Membership</li> <li>4.1 Membership of the ICA 2001</li> <li>4.2. Membership of the ICA 2007</li> <li>5. Coffee market situation</li> <li>14. 3<sup>rd</sup> World Coffee Conference</li> <li>6. Preparations for the ICA 2007 (<i>introduction of documents</i>)</li> </ol>
<b>13:00 – 14:00</b> Lunch break				
13:15 – 15:00	Finance Committee	Boardroom	Members only	A sandwich lunch will be provided.  Without interpretation
15:00 – 18:00	Executive Board	Boardroom	Members	<ol style="list-style-type: none"> <li>1. Draft Agenda and schedule of meetings</li> <li>2. Votes and contributions</li> <li>2.1 Votes in the Council and Executive Board for 2007/08</li> <li>2.2 Initial distribution of votes in the Council for 2008/09</li> <li>3. Programme of activities for 2008/09</li> <li>4. Coffee development projects</li> <li>4.1 Projects under consideration by the ICO</li> <li>4.2 Projects under consideration by the CFC</li> <li>5. Implementation of the CQP</li> <li>6. Phytosanitary matters</li> </ol>
	Deposit of instruments	ED's office	Restricted	By appointment only: Deposit of instruments for the ICA 2007 by country representatives
<b>Tuesday 23 September</b>				
	<b>Room</b>	<b>Open to</b>	<b>Order of discussion for Agenda items/ Notes</b>	
09:30 – 13:00	Council	Council chamber	ICO Members and observers	<ol style="list-style-type: none"> <li>6.1 Revisions to the Rules of the Organization</li> <li>6.3 Terms of reference</li> <li>6.4 Strategic action plan</li> <li>6.5 Development strategy for coffee</li> </ol>
<b>13:00 – 14:30</b> Lunch break				
14:30 – 18:00	Council	Council chamber	ICO Members and observers	Discussions on Item 6 (Preparations for the ICA 2007) continue
18:30 – 20:00	Chairman's reception	Council lounge	ICO Members and observers	The Chairman of the Council, Mr G.V. Krishna Rau, IAS will host a reception at the ICO headquarters.
<b>Wednesday 24 September</b>				
	<b>Room</b>	<b>Open to</b>	<b>Order of discussion for Agenda items/ Notes</b>	
09:30 – 13:00	PSCB	Boardroom	Restricted	Without interpretation
10:00 – 12:30	IACO Board of Directors	Council chamber	IACO	Without interpretation
<b>13:00 – 14:30</b> Lunch break				
14:30 – 17:00	Statistics Committee	Boardroom	Statistics Committee, ICO Members and observers	Without interpretation.

Thursday 25 September		Room	Open to	
09:30 – 11:00	Executive Board	Boardroom	Members	7. Financial and administrative matters 7.1 Report of the Finance Committee 7.2 Draft Administrative Budget for 2008/09 7.3 Appointment of registered auditors 7.4 Payment of arrears 7.5 Finance Committee 2008/09 7.6 Other financial and administrative matters 8. Other business 9. Future meetings
11:00 – 13:00	Promotion Committee	Council Chamber	ICO Members and observers	<b>Presentations:</b> <b>ICO network to promote coffee consumption</b> (20 minutes) <b>Programmes to promote coffee consumption</b> (30 minutes) (Mr Carlos Brando, P&A Marketing International)
12:00 – 14:00	Project meeting	1st floor meeting room	Project participants	
13:00 – 14:30	Lunch break			
14:30 – 17:30	Council	Council chamber	ICO Members, observers and invited participants	8. Coffee berry borer (CBB) 8.1 Summary of outcomes of the IPM of the CBB project <b>Presentation by Dr Peter Baker, CABI</b> (15 minutes) 8.2 Current status 8.3 Seminar on CBB in May 2009 10. Programme of activities for 2008/09 11. Report by the Chairman of the PSCB 12. Statistics Committee 12.1 Report by the Chairman of the Statistics Committee 12.2 Statistics Committee 2008/09 13. Promotion Committee 15. Mixtures and substitutes
17:30 – 19:00	Reception	Council lounge	PSCB, Members and invitees	Farewell reception for Mrs Sylvia Robert-Sargeant, Coordinator of the HCP-CEP and Positively Coffee Programmes
Friday 26 September		Room	Open to	
09:30 – 13:00	Council	Council Chamber	ICO Members and observers	6. Preparations for the implementation of the ICA 2007 <i>(Further discussions as necessary)</i> 6.2 Rules on Statistics 7. Coffee development projects 7.1 Projects for approval by the Council 7.2 Projects already approved by the CFC 9. Report by Sustainable Coffee Partnership (SCP) <b>Presentation by the representatives of the SCP</b> (15-20 minutes)
13:00 – 13:30	Press conference	Committee Room	Press	The Executive Director and the Chairmen will brief the press on the outcome of discussions during the week.
13:00 – 14:30	Lunch break			
14:30 – 17:00	Council	Council Chamber	ICO Members and observers	3.2 Initial distribution of votes for coffee year 2008/09 3.3 Credentials 16. Cooperation with other agencies 17. National coffee policies 18. Financial and administrative matters 18.1 Draft Administrative Budget for 2008/09 18.2 Other financial and administrative matters 19. Elections for coffee year 2008/09 19.1 Chairman and Vice-Chairmen of the Council 19.2 Executive Board 19.3 Chairman and Vice-Chairman of the Executive Board 20. Other business 21. Future meetings

**Notes:**

There will be one team of interpreters on 22, 23, 25 and 26 September. Meetings on 24 September will be in English only. The **Annex** lists office holders and the composition of ICO bodies for 2007/08.

As at 3 June 2008

**LIST OF OFFICE HOLDERS FOR COFFEE YEAR 2007/08****International Coffee Council (2007/08)**

Chairman: Mr G.V. Krishna Rau (India) ■ 1<sup>st</sup> Vice-Chairman: Mr Iván Romero (Honduras) ■ 2<sup>nd</sup> Vice-Chairman: Mr Manuel Altimira (Spain) ■ 3<sup>rd</sup> Vice-Chairman: no nomination

**Executive Board (2007/08)**

Chairman: Mr David Brooks (USA) ■ Vice-Chairman: Mr Jindrich Fialka (Czech Republic)

**Exporting Members:** Brazil, Burundi, Cameroon, Colombia, El Salvador, Guatemala, Indonesia, Papua New Guinea

**Importing Members:** European Community (EC, Belgium, Germany, Italy, Spain), Japan, Switzerland, United States of America

**Private Sector Consultative Board (PSCB) (2007/08 and 2008/09)**

Chairman: Mr Christian Rasch Topke (ANACAFE) ■ Vice-Chairperson: Ms Florence Rossillion (ECF)

**Producer representatives** (*alternates in italics*)

**Colombian Milds:** Asociación de Exportadores de Café de Colombia (ASOEXPORT), *Sociedad Exportadora de Café de las Cooperativas de Caficultores (EXPOCAFE)*, *Federación Nacional de Cafeteros de Colombia*, Eastern African Fine Coffees Association (EAFCA)

**Other Milds:** Asociación Mexicana de la Cadena Productiva del Café (AMECAFE), *Instituto Hondureño del Café (IHCAFE)*, Asociación Nacional del Café (ANACAFÉ), *Coffee Exporters Association of India*

**Brazilian and other Natural Arabicas:** Conselho dos Exportadores de Café do Brasil (CeCafé), *Associação Brasileira da Indústria de Café Solúvel (ABICS)*, *Associação Brasileira da Indústria de Café (ABIC)*, Conselho Nacional do Café (CNC), *Confederação da Agricultura e Pecuária do Brasil (CNA)*

**Robustas:** Association of Indonesian Coffee Exporters (AEKI), *Uganda Coffee Trade Federation (UCTF)*, Bourse du Café et du Cacao (BCC)

**Consumer representatives** (*alternates in italics*)

All Japan Coffee Association (AJCA), European Coffee Federation (ECF), (*ECF*), ECF, (*ECF*), ECF, (*ECF*), Institute for Scientific Information on Coffee (ISIC), *ISIC*, National Coffee Association of USA (NCA), *Coffee Association of Canada*, Specialty Coffee Association of America (SCAA), Speciality Coffee Association of Europe (SCAE), *European Decaffeinators Association (EDA)*

**Promotion Committee**

Chairman: Mr Mick Wheeler (Papua New Guinea)

**Steering Group on Promotion (2006/07 – 2007/08)**

Chairman: Executive Director ■ Vice-Chairman (2006/07): Mr Mick Wheeler (Papua New Guinea) ■ **Exporting Members:** Brazil, Colombia, Côte d'Ivoire, Indonesia ■ **Importing Members:** France, Italy, Japan, United Kingdom **PSCB:** Chairman and Vice-Chairman ■ **Promotion Committee:** Chairman and Vice-Chairman ■ **ICO:** Executive Director

**Statistics Committee (2006/07 – 2007/08)**

Chairman: Mr Jaime Junqueira Payne (Brazil) ■ Vice-Chairman: Mr Neil Rosser ■ **Exporting Members:** Mr Thiago Siqueira Masson (Brazil), Ms Maria del Pilar Fernández (Colombia) ■ **Importing Members:** Mr Rob Simmons (LMC International Ltd, UK), Mr Neil Rosser (Neumann Kaffee Gruppe, Germany) ■ **Executive Director:** Mr David Brooks (USA), Mr Corneille Tabalo (D.R. Congo)

**Finance Committee (2006/07 – 2007/08)**

Chairman (2006/07): Mr Mick Wheeler (Papua New Guinea) ■ **Exporting Members:** Brazil, Colombia, Côte d'Ivoire, Papua New Guinea ■ **Importing Members:** EC – Spain, Japan, Switzerland, USA

**Virtual Screening Committee**

Chairman: Executive Director ■ **Exporting Members:** Brazil, Côte d'Ivoire, Guatemala, Indonesia ■ **Importing Members:** Germany, Italy, Spain, USA