

As at 8 September 2013

**ICO MEETINGS**  
**Provisional programme**  
**9 to 13 September 2013**

<b>Sunday 8</b>	<b>September</b>	<b>Room</b>	<b>Open to</b>	<b>Note</b>
All day	Arrival in Belo Horizonte			
All day	Registration	Hotels		
16:30 – 19:00	Colonial coffee with Governor Anastasia	Palácio da Liberdade	ICO Members and accepted observers	Delegates are requested to arrive at the Palácio da Liberdade at <b>16:30</b> for coffee with the Governor at 17.00 <i>Dress code: Lounge suit</i>
<b>Monday 9</b>	<b>September</b>	<b>Room</b>	<b>Open to</b>	<b>Note</b>
07:00 - 09:00	African Group	Committee room (Level 2)	African Members	
08:00 – 09:00	Registration	Entrance foyer (Level 1)	ICO Members and accepted observers	
08:00 – 09:00	Briefing meeting with Chairpersons	Press room (Level 1)	Restricted	
09:00 – 11:00	Official opening	Plenary room (Level 1)	ICO Members and accepted observers	Note: Delegates are requested to arrive at <b>least an hour</b> in advance of the Opening Ceremony for registration.
11:00 – 13:00	Council Session	Plenary room (Level 1)	ICO Members and accepted observers	11:00 Official opening of International Fair <ol style="list-style-type: none"> <li>1. Draft Agenda</li> <li>2. Admission of observers</li> <li>3. Votes and credentials</li> <li>3.1 Votes for coffee year 2012/13</li> <li>3.2 Initial distribution of votes for 2013/14</li> <li>4. Membership of the ICA 2007</li> <li>5. Coffee market situation</li> <li>6. Studies and reports</li> <li>7. Coffee and climate toolbox</li> </ol>
<b>13:00 – 14:30</b>	<b>Lunch break</b>	<b>Conference Centre restaurant</b>	ICO Members and accepted observers	
14:30 – 16:30	Promotion and Market Development Committee	Plenary room (Level 1)	ICO Members and accepted observers	
16:30 – 18:00	Coordination meetings	Plenary room (Level 1) Committee room (Level 2)	Exporting Members Importing Members	
14:30 - 17:30	Climate change toolbox - workshop	International Coffee Fair	Open to interested delegates	
18:30 – 20:00	Welcome cocktail reception	Expominas Foyer 1	ICO Members and accepted observers	<i>Dress code: Lounge suit</i>
<b>Tuesday 10</b>	<b>September</b>	<b>Room</b>	<b>Open to</b>	<b>Note</b>
08:30 – 09:00	Briefing meeting	Committee room (Level 2)	Forum experts	
09:00 – 12:30	3 <sup>rd</sup> Consultative Forum	Mini-plenary room (Level 2)	ICO Members and accepted observers	Without interpretation <i>Dress code: business casual</i>
<b>12:30 – 13:30</b>	<b>Lunch break</b>	<b>Conference Centre restaurant</b>	ICO Members and accepted observers	
13:30 – 17:30	3 <sup>rd</sup> Consultative Forum	Mini-plenary room (Level 2)	ICO Members and accepted observers	Without interpretation
18:30 -	Cultural event Orchestra Filarmonica	Expominas	ICO Members and accepted observers	<i>Dress code: Lounge suit</i>

Wednesday 11	September	Room	Open to	Note
09:30 – 13:00	Projects Committee	Plenary room (Level 1)	ICO Members and accepted observers	
<b>13:00 – 14:30</b>	<b>Lunch break</b>	<b>Conference Centre restaurant</b>	ICO Members and accepted observers	
14:30 – 17:30	PSCB	Plenary room (Level 1)	PSCB and Members	Without interpretation
14.30 – 14.30	Finance and Administration Co.	Committee room (Level 2)	ICO Members	Without interpretation
14:30 - 17:30	Workshop	Mini-plenary room (Level 2)	Open to interested delegates	Workshop on pollinators, production, pest and disease suppression for coffee production Without interpretation
20:00 -	Option 1: gastronomic visit (payment required)	Churrascaria Porcão	ICO Members and accepted observers	
20:00 – 22:00	Option 2: Assembly reception	Assembly of Minas Gerais	ICO Members and accepted observers	<i>Dress code: Lounge suit</i>
Thursday 12	September	Room	Open to	Note
09:00 - 11:30	Workshop	Mini-plenary room (Level 2)	Open to all interested delegates	Workshop on pollinators, production, pest and disease suppression for coffee production Without interpretation
09:00 – 10:30	Core Group	Plenary room (Level 1)	ICO Members and accepted observers	
10:30 – 13:00	Council	Plenary room (Level 1)	ICO Members and accepted observers	8. Programme of Activities for 2013/14 9. Consultative Forum on Coffee Sector Finance 9.1 3 <sup>rd</sup> Consultative Forum 9.2 Chairperson and Vice-Chairperson of the Forum and Core Group for 2013/14 10. Report by Chairpersons of ICO bodies 10.1 Private Sector Consultative Board 10.2 Promotion and Market Development 10.3 Projects Committee 10.3.1 Projects for approval by the Council 11. Food safety 12. Cooperation with other agencies 13. World Coffee Conference
13:00 – 14:00	Press conference	Press room (Level 1)	Press	
<b>13:00 – 14:30</b>	<b>Lunch break</b>	<b>Conference Centre restaurant</b>	ICO Members and accepted observers	
14:30 – 17:00	Council	Plenary room (Level 1)	ICO Members and accepted observers	3.1 Votes for coffee year 2012/13 3.2 Initial distribution of votes for 2013/14 3.3 Credentials 14. National coffee policies 15. Financial and administrative matters* 15.1 Finance and Administration Committee* 15.2 Draft Administrative Budget for the financial year 2013/14* 16. Office holders and committees 16.1 Chairperson and Vice-Chairperson of the Council 16.2 Composition of Committees 17. Other business 18. Future meetings
14:30 - 17:30	Climate change toolbox - workshop	International Coffee Fair	Open to interested delegates	
20:00 – 01:00	50 <sup>th</sup> anniversary banquet	Museum of Arts (MAO)	ICO Members and accepted observers	There will be a guided tour of the museum at 20:00

Friday 13	September	Room	Open to	Note
09:00 - 17:00	Technical visit	Samambaia Farm	ICO Members and accepted observers	Fully booked

**Notes:**

1. There will be one team of interpreters from 9 to 12 September available from 09:00 to 18:00 only.
2. The Annex lists office holders and the composition of ICO bodies for 2012/13.
3. In accordance with Article 11 of the 2007 Agreement and Rule 5 of the Rules of the Organization, the Council shall decide at each session on the admission of observers and designate the items on the Agenda of the Council open to accepted observers.
4. \* Denotes Agenda Items which are restricted to ICO Members.

**LIST OF OFFICE HOLDERS FOR COFFEE YEAR 2012/13****International Coffee Council**

**Chairperson:** Mr David Braun (Switzerland) ■ **Vice-Chairperson:** H.E. Mr José Angel López Camposeco (Guatemala)

**Private Sector Consultative Board (PSCB) (2011/12 and 2012/13)**

**Chairperson:** Mr Ricardo Villanueva (*Anacafé*) ■ **Vice-Chairperson:** Mr Ric Rhinehart (SCAA)

**Producer representatives** (*alternates in italics*)

**Colombian Milds:** Federación Nacional de Cafeteros de Colombia, *Sociedad Exportadora de Café de las Cooperativas de Caficultores (EXPOCAFE)*, African Fine Coffees Association (AFCA)

**Other Milds:** Asociación Mexicana de la Cadena Productiva del Café (AMECAFE), Asociación Nacional del Café (Anacafé)

**Brazilian and other Natural Arabicas:** Associação Brasileira da Indústria de Café (ABIC), *Associação Brasileira da Indústria de Café Solúvel - ABICS*, *Conselho dos Exportadores de Café do Brasil (CeCafé)*, Confederação da Agricultura e Pecuária do Brasil (CNA), *Conselho Nacional do Café (CNC)*

**Robustas:** Conseil du Café/Cacao (3C); Indonesia Coffee Exporters Association (GAEKI), *Uganda Coffee Federation (UCF)*

**Consumer representatives:** All Japan Coffee Association (AJCA), Coffee Association of Canada, European Coffee Federation (ECF), Institute for Scientific Information on Coffee (ISIC), National Coffee Association of USA (NCA), Rusteacoffee, Specialty Coffee Association of America (SCAA), Speciality Coffee Association of Europe (SCAE)

**Consultative Forum on Coffee Sector Finance (2012/13)**

**Chairperson:** Ms Mary Estelle Ryckman (USA) (also Chairperson of Core Group)

**Vice-Chairperson:** Mr Rodolfo Trampe (Mexico) (also Vice-Chairperson of Core Group)

**Core Group on the Consultative Forum (2011/12 and 2012/13)**

**Exporting Members:** Brazil, Colombia, Côte d'Ivoire, Mexico

**Importing Members:** European Union, Switzerland and the USA

**Ex-officio Member:** Executive Director

**Assisted by:** Chairperson of PSCB, and four advisors: Marc Sadler (World Bank), Noemi Perez (Fast), Silas Brasileiro (Conselho Nacional do Café) and Nicolas Tamari, Sucafina SA (September 2012 and 2012/13)

**Promotion and Market Development Committee (2012/13)**

**Chairperson:** Mr Andrea Illy (EU-Italy) ■ **Vice-Chairperson:** Mr Rodolfo Trampe (Mexico)

**Exporting Members:** Brazil, Cameroon, Colombia, Costa Rica, India, Indonesia, Mexico and Tanzania

**Importing Members:** European Union, Switzerland and the USA

**Projects Committee (2012/13)**

**Chairperson:** Mr Juan Diego Stacey Chiriboga (Ecuador) ■ **Vice-Chairperson:** Ms Anna Tofftén (EU-Sweden)

**Exporting Members:** Brazil, Colombia, Ecuador, Guatemala, Kenya, Indonesia, Uganda and Vietnam

**Importing Members:** European Union, Switzerland and the USA

**Finance and Administration Committee (2012/13)**

**Chairperson:** Ms Ina Grohmann (EU-Germany) ■ **Vice-Chairperson:** Mr Aly Touré (Côte d'Ivoire)

**Exporting Members:** Brazil, Colombia, Côte d'Ivoire, India, Mexico and Vietnam

**Importing Members:** European Union, Switzerland, USA (fourth consuming Member to be confirmed in March 2013)

**Statistics Committee (2012/13)**

**Chairperson:** Mr Jawaid Akhtar (India) ■ **Vice-Chairperson:** Ms Mary Estelle Ryckman (USA)

**Exporting Members:** Angola, Brazil, Colombia, Ecuador, Ghana, Guatemala, India and Indonesia

**Importing Members:** European Union, Switzerland and the USA

**Virtual Screening Subcommittee (until 2015)**

**Chairperson:** Executive Director

**Exporting Members:** Brazil, Côte d'Ivoire, Guatemala, Indonesia

**Importing Members:** European Union and the USA