



**Finance and Administration Committee**

24<sup>th</sup> Meeting (Intersessional)  
26 July 2017 (14:30)  
London, United Kingdom

**Draft Agenda**

<b>Item</b>	<b>Document</b>
<b>1. Draft Agenda – to adopt</b>	FA-157/17 Rev. 1
<b>2. Draft Administrative Budget for the financial year 2017/18 – to consider and, if appropriate, to recommend for approval</b>	FA-154/17 Rev. 1
The Committee will consider the draft Administrative Budget for the financial year 2017/18.	
<b>3. Provident Fund Audit – to note</b>	verbal
The Executive Director will report.	
<b>4. Other business – to consider</b>	verbal
<b>5. Date of next meeting – to consider</b>	verbal
The next meeting will take place in Yamoussoukro, Côte d'Ivoire, on Monday 25 September 2017.	

**REFERENCE DOCUMENTS**

[Financial Rules and Financial Regulations of the International Coffee Organization](#)

[Rules of the International Coffee Organization](#)

[Terms of reference for the Finance and Administration Committee \(Annex V\)](#)