1. The Executive Director presents his compliments and for the information of Members and observers, attaches an updated programme for the CFC/ICO workshop to discuss coffee development priorities for the next five years to enable the CFC to develop a Five-Year Action Plan for the period 2008 – 2012. The event will take place at the ICO headquarters at 22 Berners Street on 27 September 2006 from 14.00 – 17.15 and will be preceded by a light lunch hosted by the CFC from 13.00 to 14.00 in the Council lounge.

2. Members were invited to contribute comments and suggestions for future priority areas for the next CFC Five-Year Action Plan 2008-2012, the ICO Development strategy for coffee (document EB-3768/01 Rev. 3) and to enhance project procedures by 30 August 2006 using the questionnaire attached as Annex I. The responses received from Members will be summarized in the ICO presentation at the meeting.

3. The workshop is free of charge and is open to all Members and invited observers. If you would like to attend, please complete and return the attached form to the ICO in advance of the meeting, either by email: info@ico.org, or by fax: +44 (0) 20 7612 0630. Members who have already sent their credentials do not need to complete the attendance form.
PROGRAMME

CFC/ICO workshop on coffee development priorities

Council Chamber, International Coffee Organization
22 Berners Street, London
Wednesday, 27 September 2006 (14.00 – 17.15)

Chairperson: Mrs. Josefa Sacko, Secretary-General, InterAfrican Coffee Organization

14.00 – 14.10 Opening remarks:
Mrs. Josefa Sacko, Secretary-General, InterAfrican Coffee Organization
Mr. Néstor Osorio, Executive Director, International Coffee Organization

14.10 – 14.20 CFC policy on programme approach:
Mr. Getachew Gebre-Medhin, Chief of Policy, Programme Management and Evaluation Unit, Common Fund for Commodities

14.20 – 14.30 Coffee specific development policies from a CFC perspective:
Mr. Caleb Dengu, First Project Manager, Common Fund for Commodities

14.30 – 14.40 Presentation by the ICO on possible future priorities for projects:
Mr. Pablo Dubois, Head of Operations, ICO

14.40 – 16.40 Contributions on future priorities
Participants will be invited to suggest future priorities/themes for project activities including possible themes outlined in Annex I:
Production constraints - Diversification - Value addition - Post-harvest handling and quality assurance - Market access and market development. Participants are also encouraged to highlight any other topics deemed important for national or regional coffee strategic plans.

Contributions will be invited on a region by region basis (approximately 20 minutes per region)
– Africa
– Asia and Oceania
– Central America
– South America
– Consumers
– Observers

16.40 – 17.05 Suggestions for improving project procedures

17.05 – 17.15 Concluding remarks / Next steps
ICO/CFC CFC/ICO workshop on coffee development priorities

International Coffee Organization, 22 Berners Street, London
Wednesday, 27 September 2006 (14.00 – 17.00)

ATTENDANCE FORM

I will/will not* attend the CFC/ICO workshop on coffee development priorities to be held at the International Coffee Organization in London on 27 September 2006.

* Please delete as applicable.

Name of ICO Member country/observer: .................................................................

Name: .......................................................................................................................

Position: ....................................................................................................................

Organization/company: ...........................................................................................

Phone: ......................................................................................................................

Fax: ..........................................................................................................................

Email: ....................................................................................................................... 

Please return to:
The Executive Director
International Coffee Organization
22 Berners Street
London W1T 3DD
England

Tel: +44 (0) 20 7612 0600
Fax: +44 (0) 20 7612 0630
Email: info@ico.org
SUGGESTIONS FOR FUTURE PRIORITY AREAS FOR THE NEXT COMMON FUND FIVE YEAR PLAN 2008 - 2012

1. The purpose of this questionnaire is to flag problems and to invite Members to suggest solutions that fall under the mandate of the Common Fund. You are requested to suggest future priorities/themes for project activities, covering the whole of the supply chain. A number of possible themes are given below and you are invited to list these in order of priority (1st denotes highest).

1.1 Production Constraints – please elaborate and give priority ranking.

- Monitoring and controlling coffee diseases.
- Development and dissemination of disease resistant and high coffee yielding varieties.
- Alleviating labour shortages by introducing new technologies on a pilot basis
- Environmentally friendly solutions to environmental problems and soil fertility
- Financial products to support input credit schemes

Additional comments/suggestions: .................................................................
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1.2 Diversification – please elaborate and give priority ranking (documents relating to the workshop on the potential for diversification of coffee exporting countries can be consulted on the ICO website).

- Vertical
- Horizontal
- Diversification out of coffee
- Speciality coffee development (including gourmet coffee)

Additional comments/suggestions: .................................................................
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1.3 Value-addition – please indicate order of priority:

- Roasting and Processing technologies
- Product development in the context of the value chain
- Packaging and presentation
- Promotion of domestic consumption

Additional comments/suggestions: ………………………………………………………………………
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1.4 Post-harvest handling and quality assurance – please elaborate and give priority ranking

- Drying
- Mechanisation
- Processing
- Storage

Additional comments/suggestions: ………………………………………………………………………
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1.5 Market Access and Market Development – please elaborate and give priority ranking

- Development of trade finance instruments
- Quality control and quality standards
- Certification
- Market Access
- Market Development
- Warehouse Receipts Systems
- Commodity Exchanges
- Price risk management

Additional comments/suggestions: ………………………………………………………………………
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1.6 Other future priorities/themes

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2. Comments on the ICO Development strategy for coffee (document EB-3768/01 Rev. 3) (including whether it is in line with national strategic plans for coffee).

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3. Suggestions for improving CFC procedures for projects (for example steps for appraising projects such as consideration by the Project Appraisal Committee, timing of Consultative Committee meetings etc.; loan policy and procedures adopted by the CFC; co-financing requirements).

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4. Suggestions for improving ICO internal procedures for reviewing projects (for example should proponents of proposals obtain letters of support from participating Governments prior to submission to the ICO)

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5. Any other comments on projects

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