Draft Agenda

Item Document

1. Draft Agenda and schedule of meetings – to adopt ICC-104-0 Rev. 2

2. Admission of observers – to consider verbal

   The Council will consider requests for observer status at this Session.

3. Votes and credentials

3.1 Votes in the Council for coffee year 2009/10 – to approve EB-3966/09 Rev. 1

   The Secretary will report.

3.2 Credentials – to approve verbal

   The Chairman will examine the credentials with the assistance of the Secretariat.

4. Membership

4.1 Membership of the International Coffee Agreement (ICA) 2001 – to note verbal

   The Executive Director will report.

4.2 Membership of the ICA 2007 – to consider ICC-104-3

5. **World Coffee Conference – to consider**

The Chairman of the World Coffee Conference 2010 will report on the conclusions of the Conference. The Council will consider ideas for actions arising from the event.

6. **Coffee market situation – to note**

The Executive Director will introduce an analysis of the market situation. Document WP-Council 199/10 contains the latest official estimate for the Brazilian coffee crop for 2009/10 and 2010/11.

7. **Annual Review 2008/09 – to note**

The Executive Director will introduce the Annual Review for 2008/09.

8. **Preparations for the ICA 2007 – to consider**

8.1 **Strategic action plan – to consider**

Document WP-Council 173/08 Rev. 4 contains a revised draft strategic action plan incorporating comments received from Members by the deadline of 15 December 2009.

8.2 **Development strategy for coffee – to consider**

As decided by the Council, Members were invited to send further suggestions on the draft development strategy for coffee to the Executive Director by 15 December 2009. No comments were received by this date.

8.3 **Terms of reference for the Consultative Forum on Coffee Sector Finance – to consider**

As decided by the Council, Members were invited to send further suggestions on the terms of reference for the Consultative Forum on Coffee Sector Finance to the Executive Director by 15 December 2009. No comments were received by this date.

8.4 **Conversion factors – to consider**

The Council will consider the recommendation of the Statistics Committee on a proposal to change the conversion factor for green decaffeinated coffee (Article 2 of the Agreement).
9. **Consultative Forum on Coffee Sector Finance – to consider**

The Council will consider the following matters with a view to preparing for the implementation of the Forum under the ICA 2007:

- Chairman and Vice-Chairman
- Composition and terms of reference of Steering Committee
- Date of Forum
- Agenda of the Forum
- Proposals for organizations to be invited to participate in the Forum
- Financing of the Forum

10. **Coffee development projects**

10.1 **Projects for approval by the Council – to consider and if appropriate, to approve**

The Chairperson of the Executive Board will report on the following projects considered by the Board in March 2010:

- Enhancing the potential of Robusta gourmet coffee production in Uganda and Tanzania (revised)
- Smallholder coffee expansion in Malawi (new)
- Promotion of domestic coffee marketing and consumption in the Central African Republic (new)

10.2 **Projects already approved by the CFC – to note**


11. **Studies, reports and seminars**

11.1 **Coffee consumption patterns in selected importing countries – to consider**

Document ICC-104-1 contains a study on coffee consumption patterns in selected importing countries (as provided for in the programme of activities for 2009/10).
11.2 Sources and methods of finance for agricultural commodities, especially in the coffee sector

Document ICC-104-5 contains a report on sources and methods of finance for agricultural commodities to improve producers’ ability to finance their coffee activities, including managing their stocks in origin countries.

11.3 Climate change – to consider

The Executive Director will give an update on the effects of climate change in producing countries in the light of the United Nations Framework Convention on Climate Change in Copenhagen in December 2009.

11.4 Seminar topic for September 2010 – to consider

The Council will consider proposals for a topic for a Seminar or workshop at the time of the Council Session in September 2010.

12. Report by the Chairman of the Private Sector Consultative Board (PSCB) – to note/to approve

The Chairman of the PSCB will report on the meeting of 1 March 2010.

13. Promotion Committee – to note

Article 34 of the 2001 Agreement provides that the Promotion Committee shall report regularly to the Council.

14. Phytosanitary matters – to consider

The Head of Operations will report on phytosanitary matters including Ochratoxin A (OTA), acrylamide and legislation on Maximum Residue Levels of pesticides.

The Executive Director has circulated ED-2078/09 (concerning the Environmental Protection Agency of the US and notice of availability of petition to revoke tolerances for certain pesticides relevant to coffee).

15. Cooperation with other agencies – to note

The Secretariat is reviewing Memoranda of Understanding and future cooperation with other organizations in the light of the 2007 Agreement. The Executive Director will report.
16. **National coffee policies – to note**

Member countries are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation to Members.

The representative of Kenya will make a presentation.

17. **Financial and administrative matters**

17.1 **Administrative Accounts of the Organization for the financial year 2008/09 and Report of the Auditors – to approve**


17.2 **Other financial and administrative matters – to consider**

The Chairman of the Finance Committee will report on other financial and administrative matters considered by the Committee including: outstanding contributions, the draft Administrative Budget for 2010/11 and proposals for revisions to salary scales, language allowance and the basis for contributions to the Provident Fund for staff in the General Service and Professional and higher categories.

18. **Other business – to consider**

ED-2079/09

19. **Future meetings**

WP-Council 201/10

Document WP-Council 201/10 contains dates of meetings in 2010/11 and 2011/12 – to consider

The next Session of the Council will take place from 20 to 24 September 2010 – to note

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements – to consider