<table>
<thead>
<tr>
<th>Item</th>
<th>Document</th>
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<tbody>
<tr>
<td>1. Draft Agenda and schedule of meetings – to adopt</td>
<td>ICC-108-0 Rev. 2 Guide to meetings</td>
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<td>2. Admission of observers – to consider</td>
<td>ICC-108-6</td>
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<td>The Council will decide on the acceptance of observers and designate the items on the Agenda open to accepted observers.</td>
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<td>3. Votes and credentials</td>
<td>verbal</td>
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<td>3.1 Votes in the Council for coffee year 2011/12 – to approve</td>
<td>ICC-108-4</td>
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<tr>
<td>The Secretary will report. The Council will consider whether the votes of Liberia and Sierra Leone, two new Members with outstanding contributions, should continue to be restored.</td>
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<td>3.2 Credentials – to approve</td>
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5. **Annual Review 2010/11 – to note**  

The Executive Director will introduce the Annual Review for 2010/11.

6. **Coffee market situation – to note**  

The Executive Director will introduce an analysis of the market situation and the latest official estimates for the Brazilian coffee crop.

7. **Studies, reports and seminars**

7.1 **Studies – to consider**  

As provided for in the programme of activities for 2011/12, the Council will consider the following study:

- Coffee drinking patterns in selected importing countries

7.2 **Seminar topic for September 2012 – to consider**  

The Council will consider the following proposal for a topic for a seminar or workshop in September 2012 received by the deadline of 1 January 2012: The impact of certification on the whole supply chain from an economic, social and environmental perspective.

8. **Consultative Forum on Coffee Sector Finance – to consider**  

The Chairman of the Consultative Forum will report to the Council. The Council will consider the following matters:

- 2nd Consultative Forum held on 6 March 2012
- Advisors for the core group for 2011/12
- Date and topic of next Forum

9. **Programme of Activities for 2012/13 – to consider**  

The Council will consider a draft programme of proposed activities in coffee year 2012/13.
10. **Report by Chairmen of ICO bodies**

10.1 **Private Sector Consultative Board (PSCB) – to consider**

10.2 **Statistics Committee – to consider**

10.3 **Promotion and Market Development Committee – to consider**

10.4 **Projects Committee – to consider**

10.4.1 **Projects for approval by the Council – to consider and if appropriate, to approve**

The report of the Virtual Screening Subcommittee (VSS) will be circulated. The Council will consider the recommendations of the Projects Committee on the following new or revised project proposals:

- Sustainable input credit for financing the production end of the coffee value chains in Kenya, Tanzania and Uganda

- Financial mechanisms for sustainable coffee in Colombia and Honduras

- Enhancing competitiveness of African coffee through a value chain strengthening

- Improving coffee productivity in Yemen (concept note)

- Economic incentives for coffee agroforestry systems in Costa Rica

- Building a Financial Literacy Toolbox to enhance access to commodity finance for sustainable SMEs in emerging economies (Fast Track)

- Promoting the intensification of coffee and food crops production using animal manure in areas covered by the project CFC/ICO/30 in Burundi (Fast Track)

10.4.2 **Projects being implemented and concluded projects – to note**

The Council will consider the following reports and presentations:

- Reconversion of small coffee farms into self-sustainable agricultural family units in Ecuador

- Reconversion of small coffee farms into self-sustainable agricultural family units in Ecuador**
• ‘Enhancing the potential of gourmet coffee production in Central American countries’ – the representative of the IAO will introduce a guide resulting from the project experience.

11. Cooperation with other agencies – to note

The Executive Director will report on cooperation with other agencies, including a Memorandum of Understanding with Brazil to promote triangular technical cooperation in coffee producing countries and the ICO’s participation in the United Nations Forum on Sustainability Standards.

The representative of the Sustainable Commodity Initiative will make a presentation on the work of the Sustainable Commodity Assistance Network, a technical assistance programme.

12. 50th anniversary of the ICO – to consider

Members are invited to contribute suggestions to mark the 50th anniversary of the ICO in 2013.

13. National coffee policies – to note

Members are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation.

14. Financial and administrative matters

14.1 Finance and Administration Committee – to consider/note

The Chairman of the Finance and Administration Committee will report on the meeting of 5 March 2012 and the financial situation. The Council will consider the recommendations of the Committee on the following matters:

• Research into remuneration systems
• Bank ratings
• Payment of arrears (including compliance with the provisions of Resolutions 430 (Democratic Republic of Congo) and 437 (Nicaragua))
• Proposals for the salary scales and the basis for contributions to the Provident Fund
• Draft Administrative Budget
14.2 Administrative Accounts of the Organization for the financial year 2010/11 and Report of the Auditors – to approve

The Council will consider the Administrative Accounts of the Organization for the financial year 2010/11 and Report of the Auditors (document FA-24/12). The Accounts of the Special Fund and Report of the Auditors (document FA-26/12) will be presented for the approval of exporting Members. The Accounts of the Promotion Fund (document FA-25/12) have been circulated for information.

14.3 Premises – to consider

The Chairman of the Finance and Administration Committee will report.

15. Other business – to consider

16. Future meetings

Document WP-Council 222/12 contains dates of meetings in 2012/13 and 2013/14 – to consider

The next Session of the Council will take place in London from 24 to 28 September 2012 – to note

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements – to consider