

As at 12 February 2010

ICO MEETINGS
Provisional programme
Anacafé headquarters
Guatemala City, Guatemala

1 – 4 March 2010

Monday, 1 March		Room	Open to	Note
08:30 onwards	Registration	Foyer	ICO Members and observers	Accreditation/registration of ICO delegates throughout the day
08:30 – 09:30	Briefing meeting	Aroma de Café	Restricted	Chairpersons and invited Members only
08:30 – 10:30	Final project workshop	Pergamino 3 rd floor	Project participants and ICO Members	Enhancing the potential of gourmet coffee production in Central American countries - concluding workshop organized by the IAO The meeting will be held in Spanish (without interpretation)
09:30 – 13:00	PSCB	Salón Junta Directiva (4th floor)	Restricted	Presentations: <ul style="list-style-type: none"> • Initiatives to reduce use of child labour in Mexican coffee sector (Rodolfo Trampe, Executive Coordinator, AMECAFE) (5 min) • Residual agro-chemicals (Masazumi Takata, Vice-Chairman, AJCA) (5 min) Interpretation will be available
10:30 – 11:00	Coffee break	Lobby	Project participants and ICO Members	Hosted by the IAO
11:00 – 13:00	Project dissemination workshop	Pergamino (3 rd floor)	Project participants	Reconversion of small coffee farms into self-sustainable agricultural family units in Ecuador – dissemination workshop organized by COFENAC The meeting will be held in Spanish (without interpretation)
13:00 – 14:30	Lunch break	Shuttle service		
14:30 – 17:30	Executive Board	Salón Junta Directiva (4th floor)	Members	<ol style="list-style-type: none"> 1. Draft Agenda and schedule of meetings 2. Votes in the Council and Executive Board for coffee year 2009/10 3. Programme of activities for 2010/11 4. Coffee development projects <ol style="list-style-type: none"> 4.1 Projects under consideration by the ICO 4.2 Projects under consideration by the CFC 4.3 International Coffee Genome Network (ICGN) 5. Implementation of the CQP 6. Financial and administrative matters <ol style="list-style-type: none"> 6.1 Finance Committee 2009/10 6.2 Administrative Accounts of the Organization for 2008/09 and Report of the Auditors 6.3 Payment of arrears 6.4 Other financial and administrative matters 7. Other business 8. Future meetings
Tuesday, 2 March		Room	Open to	Note
08:30 – 10:30	Final project workshop	Pergamino (3 rd floor)	Project participants	Diversification of production in marginal areas in the State of Veracruz, Mexico – concluding workshop organized by Diprocafe
09:30 – 11:30	Finance Committee	Salón Junta Directiva (4 th floor)	Restricted: ICO Members only	
11:30 – 13:00	Promotion Committee	Los Presidentes (2 nd floor)	ICO Members and observers	

13:00 – 14:30	Lunch break	Shuttle service		
14:30 – 17:00	Council	Los Presidentes (2 nd floor)	ICO Members and observers	<ol style="list-style-type: none"> 1. Draft Agenda and schedule of meetings 2. Admission of observers 3. Votes and credentials 3.1 Votes in the Council for coffee year 2009/10 4. Membership 4.1 Membership of the ICA 2001 4.2 Membership of the ICA 2007 5. World Coffee Conference 6. Coffee market situation 7. Annual Review 2008/09
Wednesday, 3 March		Room	Open to	Note
09:30 – 13:00	Council	Los Presidentes (2 nd floor)	ICO Members and observers	<ol style="list-style-type: none"> 8. Preparations for the ICA 2007 8.1 Strategic action plan 8.2 Development strategy for coffee 8.3 Terms of reference for the Consultative Forum 8.4 Conversion factors 9. Consultative Forum on Coffee Sector Finance 10. Coffee development projects 10.1 Projects for approval by the Council 10.2 Projects already approved by the CFC
13:00 – 14:30	Lunch break	Shuttle service		
14:30 – 17:30	Council	Los Presidentes (2 nd floor)	ICO Members and observers	<ol style="list-style-type: none"> 11. Studies, reports and seminars 11.1 Coffee consumption patterns in selected importing countries 11.2 Cyclical patterns of coffee production 11.3 Sources and methods of finance for agricultural commodities, especially in the coffee sector 11.4 Climate change 11.5 Seminar topic for September 2010 12. Report by the Chairman of the PSCB 13. Promotion Committee 14. Phytosanitary matters 15. Cooperation with other agencies
Thursday, 4 March		Room	Open to	Note
09:00 – 10:00	Press conference	Tbc	Press	The Executive Director and Chairmen will brief the press on the outcome of meetings during the week (to be confirmed)
10:00 – 13:00	Council	Los Presidentes (2 nd floor)	ICO Members and observers	<ol style="list-style-type: none"> 3.2 Credentials 16. National coffee policies <ul style="list-style-type: none"> • Presentation by Kenya 17. Financial and administrative matters 17.1 Administrative Accounts of the Organization for 2008/09 and Report of the Auditors 17.2 Other financial and administrative matters 18. Other business 19. Future meetings
13:00 – 14:30	Lunch break	Shuttle service		
13:00 – 17:00	Council	Los Presidentes (2 nd floor)	ICO Members and observers	<i>Provisional (if required)</i>

Notes:

1. A shuttle service will be provided at lunchtime to take delegates to hotels and restaurants 10 minutes away from Anacafé headquarters.
2. There will be one team of interpreters from 1 to 4 March.
3. The Annex lists office holders and the composition of ICO bodies for 2009/10.

As at 12 February 2010

LIST OF OFFICE HOLDERS FOR COFFEE YEAR 2009/10**International Coffee Council (2009/10)**

Chairman: Mr Rodolfo Trampe (Mexico) ■ 1st Vice-Chairman: Mr M. Abdoulaye Nana (Cameroon) ■ 2nd Vice-Chairman:* ■ 3rd Vice-Chairman:*

Executive Board (2009/10)

Chairperson: Mrs Ina Grohmann (Germany) ■ Vice-Chairman:*

Exporting Members: Brazil, Colombia, Costa Rica, Côte d'Ivoire, Guatemala, India, Tanzania, Vietnam

Importing Members: European Union (EU, Belgium, Germany, Italy, Spain), Norway, Switzerland, United States of America

Private Sector Consultative Board (PSCB) (2009/10 and 2010/11)

Chairman: Mr Rodolfo Trampe Taubert (AMECAFE, Mexico) ■ Vice-Chairman:*

Producer representatives (*alternates in italics*)

Colombian Milds: Asociación de Exportadores de Café de Colombia (ASOEXPORT), *Sociedad Exportadora de Café de las Cooperativas de Caficultores (EXPOCAFE)*, *Federación Nacional de Cafeteros de Colombia*, Eastern African Fine Coffees Association (EAFCA)

Other Milds: Asociación Nacional del Café (Anacafé), *Asociación Mexicana de la Cadena Productiva del Café (AMECAFE)*, Coffee Exporters Association of India, *Speciality Coffee Association of India*

Brazilian and other Natural Arabicas: Associação Brasileira da Indústria de Café (ABIC), *Conselho dos Exportadores de Café do Brasil (CeCafé)*, Confederação da Agricultura e Pecuária do Brasil (CNA), *Conselho Nacional do Café (CNC)*

Robustas: Association of Indonesian Coffee Exporters (AEKI), *Uganda Coffee Trade Federation (UCTF)*, Comité de Gestion de la Filière Café-Cacao de Côte d'Ivoire

Consumer representatives (*alternates in italics*)

All Japan Coffee Association (AJCA), Coffee Association of Canada, European Coffee Federation (ECF), Institute for Scientific Information on Coffee (ISIC), National Coffee Association of USA (NCA), Specialty Coffee Association of America (SCAA), Specialty Coffee Association of Europe (SCAE), *European Decaffeinators Association (EDA)*

Promotion Committee

Chairman: Mr Mick Wheeler (Papua New Guinea)

Statistics Committee (2009/10)

Chairman: to be elected ■ Vice-Chairman: to be elected ■ **Exporting Members:** Mr Thiago Siqueira Masson (Brazil), Ms Marcela Urueña Gómez (Colombia) ■ **Importing Members:** Mr Rob Simmons (UK), Mr Neil Rosser (Germany) ■ **Executive Director:** Mr David Brooks (USA), Mr Corneille Tabalo (D.R. Congo)

Finance Committee (2009/10)

To be decided in March 2010.

Virtual Screening Committee

Chairman: Executive Director ■ **Exporting Members:** Brazil, Côte d'Ivoire, Guatemala, Indonesia ■ **Importing Members:** Germany, Italy, Spain, USA

* Name to be provided