



International Coffee Council
119th Session
13 – 17 March 2017
London, United Kingdom

**Draft procedures for presentations
to be made by candidates for the
post of Executive Director**

Background

Members will be aware that five candidates have been selected by the Pre-Selection Committee at its meeting on 28 February 2017 to make presentations to the Council at its 119th Session. The Chair has suggested the following *modus operandi* for candidates to make their presentations in order to ensure an equitable and open procedure:

1) Sequence of presentations

The sequence established in documents submitted to Members previously should be followed by candidates in making their submissions to the Council. This follows the alphabetical order of the candidates' surnames. For the avoidance of doubt, this is as follows:

- Ms Delima Hasri Darmawan, endorsed by the Government of Indonesia
- Mr Eduardo Montauban Urriaga, endorsed by the Government of Peru
- Mr José Dauster Sette, endorsed by the Government of Brazil
- Mr Rodolfo Trampe Taubert, endorsed by the Government of Mexico
- Mr Remigi Winzap, endorsed by the Government of Switzerland

2) Statements by Member Governments

Members have asked whether Member governments may make statements in support of the candidate they have endorsed. It is suggested that government delegates may do so, but are encouraged to restrict such statements to less than 5 minutes and that such statements should introduce and precede each candidate's presentation.

3) Length of presentations and question sessions

Candidates are encouraged to restrict their presentations to no more than 30 minutes in length. Each presentation would be followed by a Question and Answer session from Members to each candidate, such a session not to exceed 30 minutes in length in total. Individual Member states are asked to restrict their questions to one per Member, although Members may pose follow-up or additional questions if other Members do not wish to pose further questions and if the overall limit of 30 minutes has not yet been reached. Candidates should not be permitted to listen to other candidates' presentations or Q&A sessions.

4) Further questions

Members should feel free to approach candidates on an individual basis to discuss issues informally outside the formal Council sessions.

Action

The Council is asked to review, and if considered appropriate, to approve the above draft procedures.