



**Procedures for membership of the
International Coffee Organization**

1. The Executive Director presents his compliments and wishes to inform Members and observer Governments about procedures for becoming a Contracting Party to the [International Coffee Agreement \(ICA\) 2007](#) and a Member of the International Coffee Organization (ICO).
2. These procedures are summarized as follows:
 - i. Ratification, acceptance or approval by Signatory Governments (Section A of Annex I)
 - ii. Accession by non-Signatory Governments (Section B and C of Annex I).

The ICA 2007 and membership of the ICO

3. The overarching objective of the ICA 2007 is to strengthen the global coffee sector and promote its sustainable expansion in a market-based environment for the betterment of all participants in the sector. Membership of the ICO provides access to independent coffee market information and analysis, and a worldwide forum for discussion at an intergovernmental level on coffee policy and related matters.
4. Members also undertake to adopt measures as are necessary to enable them to fulfil their obligations under the ICA 2007 and fully cooperate with one another; in particular, the provision of all information necessary to facilitate the functioning of this Agreement.

5. These undertakings include:
 - i. Detailed, timely and accurate statistical information on coffee production, exports, certificates of origin, imports, re-exports, consumption, stocks, etc.¹
 - ii. Contributions to the Administrative Budget for each financial year.

Membership contributions

6. The activities of the International Coffee Organization (ICO) are financed by contributions from Member Governments which pay a contribution based upon average volume of coffee exports or imports. For this reason, the provision of accurate and timely data by Members is essential, not only to ensure that Members are charged fairly, but also that the Organization has the appropriate funding to address the challenges facing the global coffee sector.

Ratification, acceptance and approval

7. Ratification of the Agreement is the act that makes it officially valid for a signatory government. Normally, this is done by passing a law or decree by the appropriate legislative body in the country. The terms 'ratification', 'acceptance' and 'approval' mean the same thing and have the same legal effect. They are used by different countries to reflect their constitutional procedures.

Accession

8. Accession is generally used by States wishing to express their consent to be bound by a treaty where the deadline for signature has passed.

¹ *Rules on Statistics: Statistical Reports ([ICC-102-10](#)) and Certificates of Origin ([ICC-102-9](#)).*

Applying to ratify, accept, approve or accede to the ICA 2007

9. At its 120th Session from 28 to 29 September 2017, the International Coffee Council approved [Resolution 461](#) which provides for Governments to deposit instruments of ratification, acceptance, approval or accession **by 28 September 2018**.

10. A model instrument, which may be adapted as appropriate, is attached at Annex II. The United Nations Treaty Section² notes that instruments must include:

- Title, date and place of conclusion of treaty/Agreement
- The type of action should be clearly identified, e.g. ratification, acceptance or approval
- Full name and title of the person signing the instrument (i.e. the Head of State, Head of Government or Minister for Foreign Affairs)
- An unambiguous expression of the intent of the Government to consider itself bound by the treaty/Agreement and to undertake faithfully to observe and implement its provisions
- Date and place where the instrument was issued
- Signature of the Head of State, Head of Government or Minister for Foreign Affairs (the official seal alone is not sufficient).

11. Annex III sets out the process to follow when applying to ratify, accept, approve or accede to the ICA 2017.

Depositary

12. The ICO is the Depositary for the ICA 2007 (as designated by Council [Resolution 436](#) of 25 January 2008).

13. The contact details for the ICO are as follows:

International Coffee Organization

222 Gray's Inn Road

London WC1X 8HB

United Kingdom

Tel: +44 (0) 20 7612 0600

Fax: +44 (0) 20 7612 0630

Email: depositary@ico.org

Website: www.ico.org

² <https://treaties.un.org/>

14. Certified true copies of the ICA 2007 are available on request from the ICO Secretariat and electronic copies can be downloaded from the ICO website at the following link: www.ico.org/documents/ica2007-certified.pdf.

15. The ICO website includes a section containing copies of all relevant documents such as certified true copies of the ICA 2007, the status of the ICA 2007, Depositary Notifications, etc. (see www.ico.org/depositary_e.asp).

16. The ICO will continue to advise all interested Parties, by means of Depositary Notifications, about actions relating to the ICA 2007.

Further information

- [Resolution 431](#): Adoption of text of the ICA 2007
- [Resolution 436](#): Depositary for the ICA 2007
- [Resolution 447](#): Procedures for accession to the ICA 2007
- [Resolution 461](#): Extension of the time limit for ratification, acceptance, approval of or accession to the ICA 2007
- [ICA 2007](#): Certified true copy

**GOVERNMENTS ELIGIBLE TO RATIFY, ACCEPT, APPROVE OR ACCEDE
TO THE ICA 2007 UNDER THE PROVISIONS OF ARTICLES 40 AND 43 OF THE ICA 2007
(As at 3 January 2018)**

A. Countries which have signed the 2007 Agreement and which need to deposit an instrument of ratification, acceptance or approval:

Exporting countries

Benin

Guinea

Nigeria

B. Contracting Parties to the ICA 2001 which have not signed the 2007 Agreement and which need to deposit an instrument of accession:

Exporting countries

Congo, Republic of

Dominican Republic

Haiti

Jamaica

C. Countries invited as observers to attend the 98th Session (and future sessions) of the Council at which the ICA 2007 was adopted:

Algeria	Equatorial Guinea	Morocco	Sri Lanka
Argentina	Fiji	Mozambique	Sudan
Armenia	Iceland	Myanmar	Syrian Arab Republic
Australia	Iran, Islamic Republic of	Nepal ^{1/}	The former Yugoslav Republic of Macedonia
Belarus	Israel	New Zealand	Timor-Leste ^{1/}
Belize	Jordan	Oman	Trinidad and Tobago
Botswana	Korea, Republic of	Pakistan	Tunisia ^{1/}
Cambodia	Kuwait	Peru ^{1/}	Turkey ^{3/}
Canada	Lao People's Dem. Rep.	Russian Federation ^{1/}	Ukraine
Chile	Lebanon	Saudi Arabia	United Arab Emirates
China, People's Republic of	Liberia ^{1/}	Serbia	Uruguay
Croatia ^{2/}	Libyan Arab Jamahiriya	Sierra Leone ^{1/}	Yemen ^{1/}
Egypt	Malaysia	Singapore	
	Mauritius	South Africa	

^{1/} Procedures for membership of the 2007 Agreement completed.

^{2/} Became a State member of the European Union on 1 July 2013 and as a consequence procedures for membership of the 2007 Agreement have been completed.

^{3/} Turkey became a Member of the ICO under the ICA 2007 on 28 March 2011 and withdrew on 12 February 2017.

**MODEL INSTRUMENT OF RATIFICATION, ACCEPTANCE, APPROVAL OR ACCESSION TO THE
INTERNATIONAL COFFEE AGREEMENT 2007**

[To be signed by the Head of State, Head of Government, or Minister for Foreign Affairs]

WHEREAS the INTERNATIONAL COFFEE AGREEMENT, ('the Agreement'), 2007 was concluded in London on 28 September 2007,

NOW THEREFORE I, [NAME AND TITLE of the Head of State, Head of Government or Minister for Foreign Affairs], declare that the Government of [name of State], having considered the above-mentioned Agreement, [ratifies] [accepts] [approves] [accedes to] the same and undertakes faithfully to perform and carry out the stipulations therein contained.

IN WITNESS WHEREOF, I have signed this instrument of [ratification] [acceptance] [approval] [accession] at [place] on [date].

[Signature]

Contact address for the Depositary:

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London WC1X 8HB
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SUMMARY OF STEPS FOR BECOMING A PARTY TO THE ICA 2007