



Finance and Administration Committee

28th Meeting (Intersessional)
31 May 2018 (11:00)
London, United Kingdom

Draft Agenda

Item	Document
1. Draft Agenda – to adopt	FA-181/18
2. Draft Administrative Budget for the financial year 2018/19 – to consider The Committee will consider the revised draft Administrative Budget for the financial year 2018/19.	FA-173/18 Rev. 1
3. Proposals for Key Performance Indicators (KPIs) – to consider The Committee will consider proposals for the implementation of Key Performance Indicators in the Five-Year Action Plan and Programme of Activities for the Organization.	FA-177/18 Rev. 1
4. Coffee Sustainability Projects Trust Fund – to consider The Head of Operations will present an update on the implementation of the Coffee Sustainability Projects Trust Fund	verbal
5. Consolidation of advisory bodies – to consider The Executive Director will report on the joint work/consolidation of advisory bodies.	verbal
6. Other business – to consider	verbal
7. Date of next meeting – to consider The next intersessional meeting will take place in July 2018	verbal

REFERENCE DOCUMENTS
<u>Financial Rules and Financial Regulations of the International Coffee Organization</u>
<u>Rules of the International Coffee Organization</u>
<u>Terms of reference for the Finance and Administration Committee (Annex V)</u>