



Finance and Administration Committee

31st Meeting (Intersessional)
8 October 2018 (11:00)
London, United Kingdom

Draft Agenda

Item

Document

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|--|---|
| 1. Draft Agenda – <i>to adopt</i> | FA-191/18 |
| 2. Draft Administrative Budget for the financial year 2018/19 – <i>to consider and, if appropriate, to recommend for approval</i> | FA-173/18 Rev. 2
FA-192/18 |
| 3. Other business – <i>to consider</i> | verbal |
| 4. Date of next meeting – <i>to note</i> | verbal |

The next meeting will take place in Nairobi, Kenya, at the time of the 123rd Council Session.

REFERENCE DOCUMENTS

[Financial Rules and Financial Regulations of the International Coffee Organization](#)

[Rules of the International Coffee Organization](#)

[Terms of reference for the Finance and Administration Committee \(Annex V\)](#)