



International Coffee Council
121st Session
9 – 13 April 2018
Mexico City, Mexico

Draft Agenda

Item	Document
1. Draft Agenda and schedule of meetings – to adopt	ICC-121-0 Rev. 1 Schedule of meetings
2. Admission of observers – to decide The Council will decide on the acceptance of observers and designate the items on the Agenda open to accepted observers.	ICC-121-2 ICC-121-2 Add. 1
3. Appointment of office holders – to approve The Council will be invited to formally approve the appointment of office holders.	verbal
4. Votes and credentials – to consider and, if appropriate, to approve	
4.1 Votes for coffee year 2017/18 The Executive Director will report.	ICC-121-1 Rev. 1
4.2 Credentials The Chair will examine the credentials with the assistance of the Secretariat and report to the Council.	verbal
5. Membership of the International Coffee Agreement (ICA) 2007 – to note The Executive Director will present an update. H.E. Mr Durga Bahadur Subedi, Ambassador of Nepal will make a presentation to the Council.	ICC-121-3

- 6. Annual Review 2016/17 – to note** [Annual Review 2016/17](#)
- The Executive Director will present the Annual Review for 2016/17.
- 7. Programme of Activities – to note** verbal
- The Executive Director and the Head of Operations will present an update on the Programme of Activities 2017/18.
- 8. Coffee Market Report – to note** [Coffee Market Report – March 2018](#)
- The Chief Economist will present an analysis of the market situation.
- 9. Understanding the Coffee Value Chain: past and future – to consider** verbal
- Professor Jeffrey Sachs – Special Advisor to UN Secretary-General António Guterres on the Sustainable Development Goals; Director, UN Sustainable Development Solutions Network; and Director, Center for Sustainable Development, Columbia University – has been invited to present the results of a study analysing the behaviour of coffee prices over the last 40 years.
- 10. Studies and reports – to consider**
- As provided for in the Programme of Activities for 2017/18, the Council will consider the following studies:
- Development of coffee trade flows [ICC-121-4](#)
 - Gender equality in the coffee sector [ICC-121-5](#)
- 11. National coffee policies – to note** verbal
- Members are invited to report on changes in coffee policies in their countries and to provide copies of statements and other information for circulation.
- Dr Emmanuel Iyamulemye Niyibigira, Managing Director of the Uganda Coffee Development Authority will report on the Uganda Coffee Roadmap.
- 12. World Coffee Conference – to consider** verbal
- The 5th World Coffee Conference will be taking place in April 2020 in India. A representative from India will present Members with an update on preparations.

- 13. Cooperation with other agencies – *to consider and, if appropriate, to approve*** [WP-Council 287/18](#)

The Executive Director will report on cooperation with other agencies, including a proposal for a Memorandum of Understanding with the Sustainable Coffee Challenge under the auspices of the Conservation International Foundation.

- 14. Report by the Chairs of ICO bodies – *to consider***

14.1 Projects Committee

- 14.1.1 Proposal for implementation of the Delta Project** [PJ-121/18](#)

14.2 Statistics Committee

- 14.2.1 Changes to Rules on Statistics: Certificates of Origin** [SC-81/18](#)

- 14.2.2 ICO Award for Excellence in Coffee-Related Research** [SC-83/18](#)

- 14.3 Promotion and Market Development Committee** verbal

- 14.4 Private Sector Consultative Board** verbal

- 14.5 Core Group for the Consultative Forum** verbal

15. Financial and administrative matters

- 15.1 Finance and Administration Committee – *to consider*** [FA-169/18](#)
[FA-173/18](#)

The Chairman of the Finance and Administration Committee will report on the meeting of the Committee including the financial situation, the draft Administrative Budget for the financial year 2018/19.

- 15.2 Administrative Accounts of the Organization for the financial year 2016/17 and Report of the Auditors – *to consider and, if appropriate, to approve*** [FA-170/18](#)

The Council will consider and, if appropriate, approve the Administrative Accounts of the Organization for the financial year 2016/17 and Report of the Auditors.

- 15.3 Salary scales and the basis for contributions to the Provident Fund – *to consider and, if appropriate, to approve*** [FA-175/18](#)

The Council will consider and, if appropriate, approve the revision of the salary scales and the basis for contributions to the Provident Fund for staff in the Professional and higher categories.

15.4 Education Grant – to consider and, if appropriate, to approve [FA-176/18](#)

The Council will consider and, if appropriate, approve the proposal for the revision of the Education Grant.

15.5 Coffee Sustainability Projects Trust Fund – to consider and, if appropriate, to approve [FA-179/18](#)

The Council will consider the establishment of a Coffee Sustainability Projects Trust Fund.

15.6 Proposal from Costa Rica and Guatemala – to consider and, if appropriate, to approve [ED-2263/18](#)

The Council will consider the request for ICO support for the funding of a specialized study to improve the income of smallholders.

16. Special Fund – to note verbal

Following the decision made at the 117th Session, the producers' spokesperson will report on progress made regarding the approval of projects to be undertaken with the Special Fund.

17. Implementing the Action Plan – to consider and, if appropriate, to approve [WP-Council 288/18](#)

The Council will consider the introduction of an annual theme for ICO activities and communications, including the introduction of an ICO Flagship Report.

18. Other business – to note verbal

19. Future meetings – to note verbal

Members are invited to suggest topics for presentations during the next Session, for inclusion on the Agenda, and improvements to future meeting arrangements.

The next Session of the Council will take place in London, United Kingdom from 17 to 21 September 2018.

Sessions in 2019 have been agreed as follows:

- 123rd Session of the International Coffee Council and associated meetings: 8 to 12 April 2019 – Venue to be confirmed
- 124th Session of the International Coffee Council and associated meetings: 23 to 27 September 2019, London.

Close

REFERENCE DOCUMENTS

[International Coffee Agreement 2007](#)

[Five-Year Action Plan for the International Coffee Organization](#)

[Rules of the International Coffee Organization](#)

[Terms of reference for Committees and advisory bodies](#)

[Office Holders for 2017/18](#)

[Procedures for membership of the ICA 2007](#)