



**INTERNATIONAL
COFFEE
ORGANIZATION**

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**Convocation to an orientation session
on the Administrative Budget of the
International Coffee Organization**

The Executive Director of the International Coffee Organization (ICO) presents his compliments and invites Members to an orientation session on the Administrative Budget of the ICO. The meeting will be held, in English only, in the ICO Board Room on Monday 4 February 2019 at 14:00 (London time) at 222 Gray's Inn Road, London WC1X 8HB.

We would be most grateful if you could let the Head of Finance and Administration, Mr Sean Garden (garden@ico.org), know if you are able to attend the meeting. Should you have any questions, please can you submit them in advance.