



Finance and Administration Committee
32nd Meeting (Intersessional)
24 January 2019 (11:00)
London, United Kingdom

Draft Agenda

Item	Document
1. Draft Agenda – to adopt	FA-194/19 Rev. 1
2. Reports of the meeting held on 19 September 2018 and of the intersessional meeting held on 15 October 2018 – to consider and, if appropriate, to approve	FA-190/19 FA-193/19
3. Preparations for the 124th Council Session – to note	verbal
The Executive Director and the representative of the Government of Kenya will report.	
4. Report on the Administrative Budget for the financial year 2018/19 – to note	ICC-123-3
The Head of Finance and Administration will report.	
5. Report on the implementation of Resolution 466, Members in persistent arrears – to note	verbal
The Executive Director has been in contact with all Members to which this Resolution refers. He has informed them of their condition and has provided support to enable them to pay in full their contributions or to draw up a repayment plan for submission to the Finance and Administration Committee. The Executive Director will report.	
5.1 Communication from the Government of Yemen – to note	FA-195/19
The Executive Director will report.	

6. Report on the implementation of Resolution 465 on Coffee Price Levels – to note [ICC-123-2](#)

The Head of Operations will report.

7. Review of the International Coffee Agreement (ICA) 2007 – to consider verbal

As stipulated in paragraph 1 of Article 48 of the ICA 2007, “This Agreement shall remain in force for a period of ten years after it enters into force provisionally or definitively unless extended under the provisions of paragraph (3) of this Article or terminated under the provisions of paragraph (4) of this Article.” Since the 10th anniversary of the Agreement will occur on 2 February 2021, the Committee may wish to consider submitting recommendations to Council to extend or review the Agreement.

8. Appointment of registered auditors – to consider verbal

Rule 14 of the Financial Rules and Financial Regulations of the Organization states that the Executive Director shall appoint annually registered auditors in consultation with the Finance and Administration Committee and the Council. The current auditors, Smith Williamson, were re-appointed by the Council, in September 2016, for a fixed term of four years. The Head of Finance and Administration will report.

9. Manual for members of the Finance and Administration Committee – to note verbal

The Head of Finance and Administration will report.

10. Other business – to consider verbal

11. Date of next meeting – to note verbal

The next meeting will take place in Nairobi, Kenya, at the time of the 124th Council Session.

REFERENCE DOCUMENTS
Financial Rules and Financial Regulations of the International Coffee Organization
Rules of the International Coffee Organization
Terms of reference for the Finance and Administration Committee (Annex V)