



Finance and Administration Committee

42nd Meeting (intersessional)

30 September 2020

London, United Kingdom

Draft Agenda

Item	Document
1. Draft Agenda – to adopt	FA-266/20
2. Report of the meeting held on 7 and 9 September 2020 – to consider and, if appropriate, to approve	FA-265/20
3. Communication received from Guatemala – to consider	FA-261/20 FA-267/20
4. Other business – to consider	verbal
5. Next meeting – to note	verbal

The Executive Director will report on the communication received from Guatemala and the Organization's response.

Members are invited to suggest matters for consideration at the next meeting.

The next meeting will take place at a date to be determined by the Committee.

REFERENCE DOCUMENTS

[Financial Rules and Financial Regulations of the International Coffee Organization](#)

[Rules of the International Coffee Organization](#)

[Terms of reference for the Finance and Administration Committee \(Annex V\)](#)

[International Coffee Agreement 2007 \(ICA 2007\)](#)