

**International Coffee Council**  
134<sup>th</sup> Session  
6 and 7 October 2022  
Bogotá, Colombia

**Draft Agenda**

Item	Document
<b>Opening of the 134<sup>th</sup> Session of the Council</b>	
The Chair of the Council will deliver an opening speech.	
<b>1. Draft Agenda – to adopt</b>	ICC-134-0
<b>2. Votes – to consider and, if appropriate, to approve</b>	
<b>2.1 Redistribution of votes for coffee year 2021/22</b>	<a href="#">ICC-134-4</a>
The Head of Operations will report.	
<b>2.2 Initial distribution of votes for coffee year 2022/23</b>	<a href="#">ICC-134-3</a>
Documents containing the statistical basis for the proposed distribution of votes for exporting and importing Members and the initial distribution of votes for coffee year 2022/23 will be considered by the Council.	
<b>3. International Coffee Agreement (ICA) 2022</b>	<a href="#">ED-2409/22</a> <a href="#">ICA 2022</a> <a href="#">WP-Council 326/22</a>
The Chair of the Council will formally open the International Coffee Agreement 2022 for signature to Contracting Parties to the International Coffee Agreement 2007 and Governments invited to the 133 <sup>rd</sup> International Coffee Council session held in June 2022.	
<b>4. Report on the work of the ICO and market situation – to note</b>	verbal
The Executive Director will present a report on the work of the Organization, highlighting the progress, achievements, challenges, opportunities and constraints, with a focus on the execution of the programme of activities, including on partnerships and voluntary contributions.	

- 4.1 **Proposal for the ICO theme for coffee year 2022/23 – to consider and, if appropriate, to approve** verbal  
The Head of Operations will report.

## 5. Financial and administrative matters

- 5.1 **Finance and Administration Committee – to note** [FA-318/22 Rev 1](#)  
The Chair of the Finance and Administration Committee will report on the meeting of the Committee, including the financial situation. [FA-334/22](#)
- 5.2 **Report on collection of contributions from Members in arrears– to note** [FA-333/22](#)  
The Chair of the Finance and Administration Committee will report.
- 5.3 **Programme of Activities for coffee year 2022/23 – to consider and, if appropriate, to approve** [FA-332/22 Rev. 1](#)  
The Chair of the Finance and Administration Committee will report.
- 5.4 **Draft Administrative Budget for the financial year 2022/23 – to consider and, if appropriate, to approve** [FA-318/22 Rev 1](#)  
The Chair of the Finance and Administration Committee will report.

## 6. Sustainability and Partnerships

- 6.1 **Coffee Public-Private Task Force (CPPTF) and CEO & Global Leader Forum (CGLF)** [CPPTF-8/22](#)  
The Executive Director will present:
- The outcome of the 4<sup>th</sup> CEO & Global Leaders Forum held on 5 October 2022 – *to note the report of the 4<sup>th</sup> CGLF*
  - Recommendations of the CPPTF - *to consider and, if appropriate, to approve*
  - Nomination of Sherpas to fill two vacant posts to represent ICO exporting and importing Members in the Task Force from 2022-2023 – *to consider and, if appropriate, to approve.*
- 6.2 **Report on the implementation of Memorandums of Understanding (MoUs) and new cooperation agreements – to consider and, if appropriate, to approve** verbal  
The Head of Operations will report.
- 6.3 **Sustainable coffee production in Brazil** verbal

7. **World Coffee Conference – to consider and, if appropriate, to approve** [ED-2417/22](#)

The representative of India will report on the situation concerning the 5<sup>th</sup> World Coffee Conference scheduled to take place in 2023.

<b>8.</b>	<b>Coffee sector regulations and due diligence – <i>to note</i></b>	verbal
	The Executive Director will report on the actions identified and taken to address questions related to the latest coffee sector regulations.	
<b>8.1</b>	<b>Report of the Private Sector Consultative Board (PSCB) on coffee sector regulations</b>	
	The Chair of the PSCB will report.	
<b>8.2</b>	<b>Report of the Coffee Public-Private Task Force (CPPTF) on coffee sector regulations</b>	
	The Secretariat will report.	
<b>8.3</b>	<b>Report of the 4th CEO &amp; Global Leaders Forum (CGLF) on coffee sector regulations</b>	
	The Secretariat will report.	
<b>9.</b>	<b>Report of meetings of committees and other bodies – <i>to consider and, if appropriate, to approve</i></b>	
	The Chairs/Vice-Chairs of the committees and other bodies will report.	
<b>9.1</b>	<b>Report on compliance with Statistical rules – Statistics Committee: <i>to note</i></b>	<a href="#">SC-117/22</a>
<b>9.2</b>	<b>Certificates of Origin – Statistics Committee: <i>to consider and, if appropriate, to recommend for approval</i></b>	<a href="#">SC-118/22</a>
<b>9.3</b>	<b>Statistics Roundtable – Statistics Committee: <i>to note</i></b>	verbal
<b>9.4</b>	<b>Procedure for Addressing Significant Discrepancies in Exports/Imports Monthly Report – Statistics Committee: <i>to consider and, if appropriate, to recommend for approval</i></b>	<a href="#">SC-116/22</a>
<b>9.5</b>	<b>ICO Special Fund – Promotion and Market Development Committee: <i>to note</i></b>	verbal
<b>9.6</b>	<b>ICO Market Development Toolkit – Promotion and Market Development Committee: <i>to note</i></b>	verbal
<b>9.7</b>	<b>International Coffee Day (ICD) – Promotion and Market Development Committee: <i>to note</i></b>	verbal
<b>9.8</b>	<b>Studies and reports – Promotion and Market Development Committee: <i>to note</i></b>	<a href="#">ICC-134-1</a> <a href="#">ICC-134-2 Rev. 1</a>
<b>9.9</b>	<b>New projects and funding opportunities – Projects Committee: <i>to note</i></b>	verbal

9.10	<b>Report on the 53<sup>rd</sup> meeting of the Private Sector Consultative Board– to note</b>	verbal
10.	<b>Office holders and committees</b>	
10.1	<b>Chair and Vice-Chair and composition of committees – to consider and, if appropriate, to approve</b>	<a href="#">WP-Council 327/22</a>
	The Council will consider and approve the composition of the following committees for 2022/23:	
	<ul style="list-style-type: none"><li>• Finance and Administration Committee (6 exporting, 5 importing Members)</li><li>• Projects Committee (8 exporting, 3 importing Members)</li><li>• Promotion and Market Development Committee (8 exporting, 3 importing Members)</li><li>• Statistics Committee (8 exporting, 3 importing Members)</li></ul>	
10.2	<b>Chair and Vice-Chair of the Council – to elect</b>	verbal
	According to Article 10 of the 2007 Agreement, the Chair and the Vice-Chair for coffee year 2022/23 should be elected from among the representatives of importing and exporting Members, respectively.	
11.	<b>Credentials – to consider and, if appropriate, to approve</b>	verbal
	The Chair will examine the credentials with the assistance of the Secretariat and report to the Council.	
12.	<b>Future meetings – to consider</b>	verbal
	Members are invited to suggest topics for presentations during the next Session, for inclusion on the agenda, and improvements to future meeting arrangements.	verbal
13.	<b>Other business – to consider</b>	verbal
	<b>Closing Session</b>	verbal

<b>REFERENCE DOCUMENTS</b>
<a href="#">International Coffee Agreement 2007</a>
<a href="#">Five-Year Action plan for the International Coffee Organization</a>
<a href="#">Rules of the International Coffee Organization</a>
<a href="#">Terms of reference for Committees and advisory bodies</a>
<a href="#">Office Holders for 2021/22</a>

## Summarized agenda of the 134<sup>th</sup> Session of the International Coffee Council

**Thursday 6 October 2022**

Time	Item	Duration (mins)	Document	Requires Council approval?
09:30	<b>Opening of the 1<sup>st</sup> day of the 134<sup>th</sup> Session of the Council</b>	20	-	-
09:50	<b>1. Draft Agenda</b>	5	ICC-134-0	X
09:55	<b>2. Votes</b>	-	<a href="#">ICC-134-4</a> <a href="#">ICC-134-3</a>	X
	2.1 Redistribution of votes for coffee year 2021/22	5		
	2.2 Initial distribution of votes for coffee year 2022/23			
10:00	<b>3. International Coffee Agreement 2022</b>	60	<a href="#">ICA 2022</a> <a href="#">ED 2409/22</a> <a href="#">WP-Council 326/22</a>	-
11:00	<i>Coffee Break</i>	30	-	-
11:30	<b>3. International Coffee Agreement 2022 (cont.)</b>	90	-	-
13:00	<i>Lunch Break</i>	90	-	-
14:30	<b>4. Report on the work of the ICO and market situation</b>	20	-	-
14:50	4.1 Proposal for the ICO theme for coffee year 2022/23	10	-	X
15:00	<b>5. Finance and administrative matters</b>	-	-	X
	5.1 Finance and Administration Committee	10	<a href="#">FA-318/22 Rev 1</a> <a href="#">FA-334/22</a>	-
15:10	5.2 Report on collection of contributions from Members in arrears	5	<a href="#">FA-333/22</a>	-
15:15	5.3 Programme of Activities for coffee year 2022/23	20	<a href="#">FA-332/22 Rev. 1</a>	X
15:35	5.4 Draft Administrative Budget for the financial year 2022/23	45	<a href="#">FA-318/22 Rev 1</a>	X
16:20	<i>Coffee Break</i>	25	-	-
16:45	<b>6. Sustainability and Partnerships</b>	-	-	-
	6.1 Coffee Public-Private Task Force (CPPTF) and CGLF	50	<a href="#">CPPTF-8/22</a>	X
17:35	6.2 Report on the implementation of MoUs and cooperation agreements	30	-	-
18:05	6.3 Sustainable coffee production in Brazil	10	-	-
18:15	<b>Closing of the 1<sup>st</sup> day of the 134<sup>th</sup> Session of the Council</b>	5	-	-

**Friday 7 October 2022**

Time	Item	Duration (mins)	Document	Requires Council approval?
09:00	<b>Opening of the 2<sup>nd</sup> day of the 134<sup>th</sup> Council Session</b>	20	-	-
09:20	<b>7. World Coffee Conference</b>	20	<a href="#">ED-2417/22</a>	X
09:40	<b>8. Coffee sector regulations and due diligence</b>	15	-	-
09:55	8.1 Report of the PSCB on coffee sector regulations	5	-	-
10:00	8.2 Report of the CPPTF on coffee sector regulations	5	-	-
10:05	8.3 Report of the 4 <sup>th</sup> CGLF on coffee sector regulations	5	-	-

10:10	<b>Coffee Break</b>	20	-	-
10:30	Discussion on coffee sector regulations	90	-	-
12:00	<b>Lunch Break</b>	90	-	-
13:30	<b>9. Report of meetings of committees and other bodies</b>	-	-	-
	9.1 Report on compliance with Statistical rules	15	<a href="#">SC-117/22</a>	-
13:45	9.2 Certificates of Origin	20	<a href="#">SC-118/22</a>	<b>X</b>
14:05	9.3 Statistics Roundtable	5	-	-
14:10	9.4 Procedure for Addressing Significant Discrepancies	30	<a href="#">SC-116/22</a>	<b>X</b>
14:40	9.5 ICO Special Fund	15	-	-
14:55	9.6 ICO Market Development Toolkit	20	-	-
15:15	9.7 ICD	15	-	-
15:30	9.8 New projects and funding opportunities	15	-	-
15:45	9.9 Report of the Chair of the PSCB	10	-	-
15:55	<b>Coffee Break</b>	20		
16:15	<b>10. Office holders and Committees</b>	30	<a href="#">WP-Council 327/22</a>	<b>X</b>
16:45	<b>11. Credentials</b>	5	-	-
16:50	<b>12. Future meetings</b>	10	-	-
17:00	<b>13. Other business</b>	15	-	-
17:15	<b>Closing session</b>	15	-	-